

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday July 16, 2025

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated July 2, 2025
2. Regular City Council Meeting Minutes dated July 2, 2025

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Letter from Mayor; Re: Change Order No 3 for 2025 Road Construction
2. Memo from Administrator; Re: Charitable Gaming License – Titans Cheer Booster Club

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Communications "B" – (Receive and File):

Ordinances:

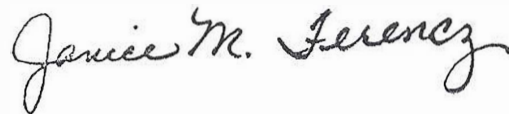
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1525 \$2,302,933.74

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

July 2, 2025

An Informal Meeting of the Council of the City of Southgate was held on July 2, 2025 at 6:30 P.M. and called to order by Council President Pro Tem Christian Graziani.

Present: Victoria Araj, Edward Gawlik, Jr., Karen George, Christian Graziani, Phil Rauch

Absent: Priscilla Ayres-Reiss (excused), Zoey Kuspa (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Discussed the following agenda items:

- Approve SMART Municipal and Community Credit Program Agreement
- Approve Emergency Purchase of Air Conditioning Unit (Waiver of Bid)
- Approve Purchase of Radios (Waiver of Bid)

This meeting ended at 6:39 p.m.

City of Southgate

Regular City Council Meeting

July 2, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, July 2, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Pro Tem Christian Graziani.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Edward Gawlik, Jr., Karen George, Christian Graziani, Phil Rauch

Absent: Priscilla Ayres-Reiss (excused), Zoey Kuspa (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Minutes:

Moved by Rauch, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated June 18, 2025 be approved as presented. Carried unanimously.

Moved by George, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated June 18, 2025 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from Laura Walsh; Re: SMART Municipal and Community Credit Program Agreement moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the attached contract with SMART Municipal and Community Credit Program Agreement and authorize Laura Walsh to sign on behalf of the city. Motion carried unanimously.
2. Letter from Mayor; Re: Emergency Purchase of Air Conditioning Unit (Waiver of Bid) moved by Araj, supported by George, RESOLVED THAT the Southgate City Council waive the city bid process and approve the emergency purchase of the replacement air conditioning unit at the fire department from Flo-Aire Heating & Cooling in the amount of \$16,917.00, the city-approved vendor for heating & cooling services. Motion carried unanimously.
3. Letter from Mayor; Re: Purchase of Radios (Waiver of Bid) moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council waive the city bid process and approve the purchase of portable radios for the fire department from Digicom Global 911 Inc. in the amount of \$37,717.16, under the State of Michigan MiDeal extended purchasing program. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by Araj, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1524 for \$2,190,669.51. Motion carried unanimously.

Adjournment:

Moved by George, supported by Rauch, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:05 P.M. Carried unanimously.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

July 10, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approval of Change Order No. 003 for 2025 Road Construction Program

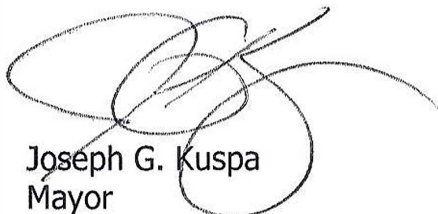
Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineer's recommendation to approve Change Order No. 003 for 2025 Road Construction Program in the amount of \$522,000.00 plus 10% contingency of \$52,200.00 for a total of \$574,200.00 with GV Cement. This change order reflects the addition of the west side of Fordline between Brest and Goddard and Churchill between Wesley and Brest.

Funds for this change order are available in the Act 51 Street Funds.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

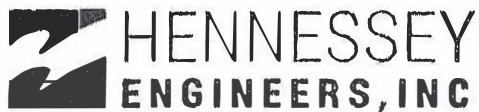
TO: The Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*
DATE: July 10, 2025
RE: Recommendation for Change Order No. 003 for the 2025 Road Reconstruction Program

I have reviewed the above change order with the City Engineer and concur with his recommendation to approve Change Order No. 003 with G.V. Cement (Brownstown MI) for the 2025 Road Reconstruction Program in the amount of \$522,000.00, plus 10% contingency in the amount of \$52,200.00, for a total amount of \$574,200.00. The 2025 Road Reconstruction Program consists of Fordline Road and Churchill Avenue.

Adequate funding for this change order is available in the Act 51 Streets Fund.

Proposed Motion

Approve Change Order No. 003 for the 2025 Road Reconstruction Program agreement with G.V. Cement for the addition of Fordline Road (between Brest and Goddard) and Churchill Avenue (between Wesley and Brest), in the amount of \$522,000.00, plus 10% contingency in the amount of \$52,200.00, for a total amount of \$574,200.00.



July 9, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Humphrey Cul-de-Sac & Burns Avenue Reconstruction
Change Order No. 003
City of Southgate
Hennessey Project No. 13132**

Dear Mr. Marsh:

Please find attached Change Order 003 for the above referenced project. The above referenced project was awarded to G.V. Cement Contracting Company (Contractor) through a competitive bidding process and approved by the City Council at their regularly scheduled meeting of August 2, 2023. The Contractor is holding their 2023 contract unit prices. I have enclosed the 2023 Contract Bid Tab Spreadsheet for your reference.

The City of Southgate desires and Hennessey Engineers is recommending that the enclosed change order be approved for the 2025 Road Reconstruction Program which consists of Fordline Road and Churchill Avenue.

The proposed Fordline Road reconstruction is between Brest Road and Old Goddard Road. This work will be in cooperation with the City of Lincoln Park. The west side of Fordline Road is under the jurisdiction of the City of Southgate and the east side of Fordline Road is under the jurisdiction of the City of Lincoln Park. The proposed Churchill Avenue reconstruction is between Wesley Ave and Brest Road.

The Contractor is currently finishing the 2024-2025 Road Reconstruction Program which consisted of Dondero Drive, Jessica Drive and Timothy Drive and is available to start the aforementioned streets in a matter of weeks.

This change order is for an addition to the scope of work as outlined in the approved contract.

We request that the attached change order be approved at the regular City Council meeting scheduled for July 16, 2025. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.



Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'John M. Miller', is written over the printed name.

John M. Miller
Project / Construction Manager

Enclosed

cc: Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice President, Hennessey Engineers, Inc.
Vince Vitale, President, G.V Cement Contracting Company

File B.3



CHANGE ORDER

Recommendation No. 003 Date: July 3, 2025

Project: Humphrey Cul-de-Sac & Burns Ave. Reconstruction
Project Number: 13132
Owner: City of Southgate
Contractor: G.V. Cement Contracting Company

1. Addition to the Scope of Work:

The reconstruction of Churchill Avenue, between Wesley Avenue and Brest Road. The reconstruction of Fordline Road (west side), that section under the jurisdiction of the City of Southgate, in cooperation with the reconstruction of Fordline Road (east side), that section under the jurisdiction of the City of Lincoln Park, between Brest Road and Old Goddard Road. The work will consist of removing existing pavement including driveway approaches, grading the subbase, installing edgedrain, adjusting or reconstructing drainage structures, installing a gravel base, and paving the road and driveway approaches.

This change order accounts for the additional requested work for the Humphrey Cul-de-Sac & Burns Ave. Reconstruction contract of August 2, 2023. GV Cement is holding their 2023 contract unit prices.

Increase Cost for Change in Project Scope: \$522,000.00

2. 10% Contingency:

A 10 percent contingency is added to account for any unforeseen conditions that may arise during the reconstruction of these two roads

10% Contingency: \$52,200.00

Original 2023 Contract Price:	\$ 1,079,232.00
10% Contingency:	\$ 107,923.20
Change Order No. 1 Price Increase (Northline Alley Reconstruction) with 10% Contingency:	\$ 142,648.00 *
Change Order No. 2 Price Increase (2024-2025 Road Reconstruction Program) with 10% Contingency:	\$ 1,461,400.00 **
Change Order No. 3 Price Increase (2025 Road Reconstruction):	\$ 522,000.00 ***
Change Order No. 3 10% Contingency:	\$ 52,200.00 ***



Revised Contract Price:

\$ 3,365,403.20

*Change Order No. 1 was an approved change order (CR 137-23, 10/4/2023) for the reconstruction of the Northline Alley between Burns Ave. and James Ave.

**2024-2025 Road Reconstruction is an approved 2023 contract extension (CR 325-24, 9/18/2024). Reconstruction consists of Dondero, Jessica and Timothy Drives. The appropriate change order is forthcoming after construction is completed.

***Change Order No. 3 is for the 2025 Road Reconstruction Program which consists of Churchill Ave. and Fordline Rd. and is scheduled for 2025 summer reconstruction.

Changes Originated By Hennessey Engineers, Inc.:

Signature: 

Title: Project / Construction Mgr.

Print Name: John M. Miller

Date: July 3, 2025

Accepted by: G.V. Cement Contracting Company

Signature: 

Title: Pre si dent

Print Name: Vince Vitale

Date: 7. 8. 25

Accepted by the City of Southgate:

Signature: _____

Title: _____

Print Name: _____

Date: _____

CITY OF SOUTHGATE - HUMPHREY CUL-DE-SAC & BURNS AVENUE RECONSTRUCTION PROJECT NO. 13132				GV Cement Contracting Company 20000 Dix-Toledo Highway Browns town, MI 48183		Great Lakes Contracting Solutions, LLC 2300 Edinburg Waterford, MI 48328	
Humphrey Cul-de-Sac Reconstruction (2023 Contract Year)							
Line Number	Description	Estimated Amount	Unit	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total
1	Audio/Video Route Survey	1	LSUM	\$1,500.00	\$1,500.00	\$850.00	\$850.00
2	Traffic Maintenance and Control	1	LSUM	\$4,000.00	\$4,000.00	\$9,500.00	\$9,500.00
3	Drainage Structure Silt Sack	3	EACH	\$150.00	\$450.00	\$150.00	\$450.00
4	Tree Trimming	10	EACH	\$200.00	\$2,000.00	\$985.00	\$9,850.00
5	Remove Sign & Post	1	EACH	\$200.00	\$200.00	\$175.00	\$175.00
6	Temporary 8-Inch PVC Culvert	1	LSUM	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
7	Temporary 4-Inch Concrete Sidewalk	1	LSUM	\$2,000.00	\$2,000.00	\$1,250.00	\$1,250.00
8	Remove Concrete Pavement	2,100	SYD	\$8.00	\$16,800.00	\$13.85	\$29,085.00
9	Remove Asphalt Pavement	70	SYD	\$8.00	\$560.00	\$12.75	\$892.50
10	Remove Concrete Sidewalk	310	SFT	\$2.00	\$620.00	\$2.00	\$620.00
11	Maintenance Aggregate	180	TONS	\$28.00	\$5,040.00	\$52.50	\$9,450.00
12	Station Grading	4.3	STA	\$1,500.00	\$6,450.00	\$3,975.00	\$17,092.50
13	Subgrade Undercutting	55	CYD	\$35.00	\$1,925.00	\$70.00	\$3,850.00
14	6-Inch Edgedrain with Geotextile Fabric	855	LFT	\$12.00	\$10,260.00	\$14.75	\$12,611.25
15	6-Inch MDOT 21AA Crushed Limestone Aggregate Base (CIP)	2,050	SYD	\$9.00	\$18,450.00	\$13.50	\$27,675.00
16	Reconstruct Drainage Structure	6	VFT	\$650.00	\$3,900.00	\$250.00	\$1,500.00
17	Drainage Structure Tap	2	EACH	\$800.00	\$1,600.00	\$375.00	\$750.00
18	Adjust Structure	2	EACH	\$650.00	\$1,300.00	\$575.00	\$1,150.00
19	7-Inch Non-Reinforced Concrete Pavement with 4-Inch Integral Mountable Curb	1,850	SYD	\$65.00	\$120,250.00	\$61.00	\$112,850.00
20	7-Inch Concrete Sidewalk Ramp with ADA Detectable Warning Tile	90	SFT	\$14.00	\$1,260.00	\$20.00	\$1,800.00
21	6-Inch Concrete Driveway Approach	260	SYD	\$68.00	\$17,680.00	\$54.50	\$14,170.00
22	6-Inch Concrete Sidewalk	105	SFT	\$9.00	\$945.00	\$8.25	\$866.25
23	4-Inch Concrete Sidewalk	185	SFT	\$7.00	\$1,295.00	\$7.50	\$1,387.50
24	HMA Pavement, 3-Inch, SE10	95	SYD	\$60.00	\$5,700.00	\$45.00	\$4,275.00
25	Remove, Salvage & Reinstall Brick Pavers	20	SFT	\$25.00	\$500.00	\$34.50	\$690.00
26	Remove, Salvage & Reinstall Sign & Steel Post	2	EACH	\$200.00	\$400.00	\$375.00	\$750.00
27	Remove, Salvage & Reinstall Basketball Backboard & Appurtenances	1	LSUM	\$2,500.00	\$2,500.00	\$1,250.00	\$1,250.00
28	Replace Sign & Steel Post	1	EACH	\$200.00	\$200.00	\$425.00	\$425.00
29	Remove, Salvage & Reinstall Mailbox	13	EACH	\$200.00	\$2,600.00	\$375.00	\$4,875.00
30	Restoration, 3-Inch Topsoil & Hydroseed	5.3	STA	\$2,000.00	\$10,600.00	\$2,820.00	\$14,946.00
31	Construction Observation	\$ 488.00	DAYS	45	\$21,960.00	34	\$16,592.00
2023 HUMPHREY RECONSTRUCTION TOTAL BID AMOUNT					\$263,945.00		\$303,128.00

Burns Avenue Reconstruction (2024 Contract Year)							
Line Number	Description	Estimated Amount	Unit	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total
1	Audio/Video Route Survey	1	LSUM	\$2,500.00	\$2,500.00	\$1,050.00	\$1,050.00
2	Traffic Maintenance and Control	1	LSUM	\$6,000.00	\$6,000.00	\$12,500.00	\$12,500.00
3	Drainage Structure Silt Sack	20	EACH	\$150.00	\$3,000.00	\$150.00	\$3,000.00
4	Tree Trimming	6	EACH	\$200.00	\$1,200.00	\$985.00	\$5,910.00
5	Remove Sign & Post	10	EACH	\$200.00	\$2,000.00	\$275.00	\$2,750.00
6	Remove Concrete Pavement	4,750	SYD	\$8.00	\$38,000.00	\$13.50	\$64,125.00
7	Remove Concrete Sidewalk	3,410	SFT	\$2.00	\$6,820.00	\$2.00	\$6,820.00
8	Exploratory Excavation	3	EACH	\$5,000.00	\$15,000.00	\$1,500.00	\$4,500.00
9	Remove Storm Sewer	970	LFT	\$25.00	\$24,250.00	\$30.00	\$29,100.00
10	Remove Drainage Structure	15	EACH	\$800.00	\$12,000.00	\$1,350.00	\$20,250.00
11	Adjust Sanitary Manhole	8	EACH	\$850.00	\$6,800.00	\$1,375.00	\$11,000.00
12	Drainage Structure Tap	9	EACH	\$800.00	\$7,200.00	\$375.00	\$3,375.00
13	12-Inch ADS N-12 HDPE Storm Sewer	945	LFT	\$80.00	\$75,600.00	\$126.50	\$119,542.50
14	4-foot Diameter Manhole, Over Existing Sewer	1	EACH	\$3,200.00	\$3,200.00	\$3,855.00	\$3,855.00
15	4-foot Diameter Manhole, Type D, Over Existing Sewer	3	EACH	\$3,300.00	\$9,900.00	\$3,325.00	\$9,975.00
16	5-foot Diameter Manhole, Type D, Over Existing Sewer	1	EACH	\$6,000.00	\$6,000.00	\$4,900.00	\$4,900.00
17	4-foot Diameter Catch Basin, Standard	10	EACH	\$3,000.00	\$30,000.00	\$3,575.00	\$35,750.00
18	4-foot Diameter Catch Basin, Type D	10	EACH	\$3,100.00	\$31,000.00	\$3,295.00	\$32,950.00
19	Maintenance Aggregate	540	TON	\$28.00	\$15,120.00	\$52.50	\$28,350.00
20	Station Grading	12.6	STA	\$1,500.00	\$18,900.00	\$3,985.00	\$50,211.00
21	Subgrade Undercutting	140	CYD	\$35.00	\$4,900.00	\$70.00	\$9,800.00
22	6-Inch Edgedrain with Geotextile Fabric	2,230	LFT	\$12.00	\$26,760.00	\$15.00	\$33,450.00
23	6-Inch MDOT 21AA Crushed Limestone Aggregate Base (CIP)	4,500	SYD	\$9.00	\$40,500.00	\$14.50	\$65,250.00
24	8-Inch Non-Reinforced Concrete Pavement w/6-Inch Integral Straight Curb	4,150	SYD	\$66.50	\$275,975.00	\$68.40	\$283,860.00
25	7-Inch Concrete Sidewalk Ramp w/ADA Detectable Warning Tile	920	SFT	\$14.00	\$12,880.00	\$20.00	\$18,400.00
26	6-Inch Concrete Driveway Approach	740	SYD	\$68.00	\$50,320.00	\$56.70	\$41,958.00
27	4-Inch Concrete Sidewalk	2,900	SFT	\$7.00	\$20,300.00	\$7.75	\$22,475.00
28	Remove, Salvage & Reinstall Patio Stones	76	SFT	\$25.00	\$1,900.00	\$34.50	\$2,622.00
29	Remove, Salvage & Reinstall Sign & Steel Post	1	EACH	\$200.00	\$200.00	\$375.00	\$375.00
30	Replace Sign & Steel Post	8	EACH	\$200.00	\$1,600.00	\$375.00	\$3,000.00
31	Pavement Marking, 24-Inch Stop Bar, (2) Applications	109	LFT	\$18.00	\$1,962.00	\$20.50	\$2,234.50
32	Pavement Marking, 6-Inch Crosswalk, White, (2) Applications	685	LFT	\$12.00	\$8,220.00	\$5.10	\$3,493.50
33	Restoration, 3-Inch Topsoil & Hydroseed	10.4	STA	\$2,500.00	\$26,000.00	\$3,290.00	\$34,216.00
34	Construction Observation	\$ 488.00	DAYS	60	\$29,280.00	55	\$26,840.00
2024 BURNS RECONSTRUCTION TOTAL BID AMOUNT					\$815,287.00		\$997,887.50

* Correction in bid calculations determined by HEI

2023 HUMPHREY RECONSTRUCTION TOTAL BID AMOUNT
2024 BURNS RECONSTRUCTION TOTAL BID AMOUNT
TOTAL BID AMOUNT

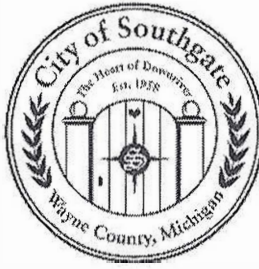
\$263,945.00
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\$1,301,015.50

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: July 11, 2025

Re: Resolution for Charitable Gaming License for a Southgate Based Non-Profit –
Titans Cheer Booster club

Titans Cheer Booster Club, a Southgate based non-profit entity, is organized under the Michigan Non-Profit Corporations Act 1625 of 1982. It received State approval to operate as a 501(c)(3) on May 23, 2024.

The Titans Cheer Booster Club is requesting a resolution for Charitable Gaming License. These resolution requests the City Council to recognize Titans Cheer Booster Club as a non-profit organization operating in Southgate. If adopted the resolution by City Council will be forwarded to the State by the organization to seek a charitable gaming license. The organization does rely heavily on donations and fundraising events for funding.

Please contact me with any questions.

Proposed Motion: *To approve the resolution request of Titans Cheer Booster Club, of Southgate MI, to be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming licenses.*

Request to Speak at Council Meeting

TODAY'S DATE: 7/11/25

YOUR NAME: Titan Cheer booster Club - ^{fundraising} Jacob Upshaw
- Tammy Morris
President
PLEASE PRINT

ADDRESS: 14315 Windemere St
SOUTHGATE, MI

RECEIVED

JUL 11 2025

CLERK'S OFFICE

PHONE #: ^{Tammy} 734-239-5197 - ^{Jacob} 734-512-7271

DATE OF MEETING YOU WISH TO SPEAK AT:

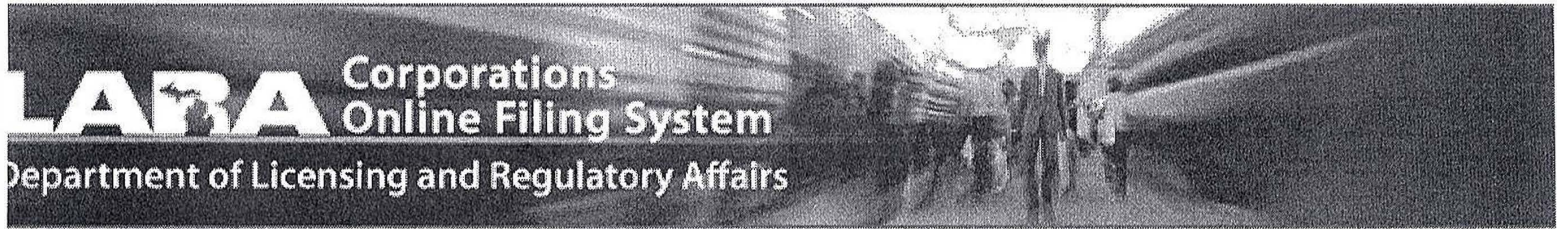
July 16th

SUBJECT YOU WISH TO ADDRESS:

To Apply for charitable Gaming license / millionaire
party Qualification. City to Recognize Titan cheer boost
as a Non profit 501c

*Attach additional information if desired.

SIGNATURE: Jacob Upshaw



Form Revision Date 07/20

ARTICLES OF INCORPORATION
For use by DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

TITANS CHEER BOOSTER CLUB

ARTICLE II

The purpose or purposes for which the corporation is formed are:

The mission of the Titans Cheer Booster Club is to provide support for the Titan Cheer program through fundraising, community involvement, and school spirit. It is our goal to enhance the Titans Cheer program to build pride in the players and coaches and create open community and student support for the team. Through financial support, we will provide both the necessities and the extras that will enable the program to compete with other top programs at the level assigned by the Michigan High School Association.

THE FOLLOWING ARE THE PRIMARY PURPOSES OF THE TITANS CHEER BOOSTER CLUB.

1. SUPPORT THE FINANCIAL NEEDS OF THE SOUTHGATE ANDERSON CHEER PROGRAM.
2. SEEK TO ENCOURAGE COACHES, PLAYERS, PARENTS, TEACHERS, STUDENTS, ADMINISTRATION AND THE COMMUNITY TO PROMOTE THE IDEALS OF GOOD SPORTSMANSHIP, HONESTY, LOYALTY, AND COMMITMENT.
3. SUPPORT THE COACHING STAFF TO HELP CHEER FOOTBALL TEAMS OF THE HIGHEST COMPETITIVE LEVEL.
4. ELEVATE THE CHEER TEAM'S AND PLAYER'S IMAGE IN THE EYES OF THE SCHOOL, COMMUNITY AND THEMSELVES.
5. ENCOURAGE TOTAL COMMUNITY PARTICIPATION IN THE ORGANIZATION.
6. SUPPORT THE CHEER PROGRAM, WIN OR LOSE, THROUGH PERSONAL INVOLVEMENT IN THE PURPOSE OF THE ORGANIZATION.
7. TO REMAIN A NON-PROFIT ORGANIZATION FOREVER.

ARTICLE III

The Corporation is formed upon ☒ basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):

None

The description and value of its personal property assets are (if none, insert "none"):

None

The corporation is to be financed under the following general plan:

of fundraising to support the Southgate Titans Cheerleaders.

The Corporation is formed on a ☒ basis.

ARTICLE IV

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

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1. Agent Name: JACOB R STANLEY
2. Street Address: 14315 WINDERMERE ST
Apt/Suite/Other:

City: SOUTHGATE
State: MI Zip Code: 48195

3. Registered Office Mailing Address:

P.O. Box or Street Address: 14315 WINDERMERE ST
Apt/Suite/Other:
City: SOUTHGATE
State: MI Zip Code: 48195

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
ADDIE JONES	11332 KENNEBEC AVE, ALLEN PARK, MI 48101 USA
TAMMY MORRIS	13144 POPLAR ST, SOUTHGATE, MI 48195 USA
JACOB R STANLEY	14315 WINDERMERE ST, SOUTHGATE, MI 48195 USA

Article R

Effective Date: 05/21/2024

Signed this 21st Day of May, 2024 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Jacob R Stanley	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION

for

TITANS CHEER BOOSTER CLUB

ID Number: 803214364

received by electronic transmission on May 21, 2024 ***, is hereby endorsed.***

Filed on May 23, 2024 ***, by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 23rd day of May, 2024.

Linda Clegg

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd. Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

MILLIONAIRE PARTY QUALIFICATION FORM (Local Civic Organization)

For Internal Use Only

The organization must complete this form and submit along with the required qualification documents as noted on the following page(s). **Please allow at least 8 weeks for the qualification process.**

1. Name of Organization Titans Cheer Booster Club			
2. Doing Business As (DBA) (if applicable)		3. US Federal Employer Identification Number 99-3179981	
4. Organization Physical Address 14315 Windemere St			
City Southgate	State MI	ZIP Code 48195	County Wayne
5. Organization Mailing Address ☒ Same as Physical Address			
City	State	ZIP Code	County
6. Telephone Number 734-239-5197		7. Fax Number	
8. Date Organization Established May 23, 2024			
9. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee, or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? ☐ Yes ☒ No			
10. Briefly describe the purpose of the organization Help raise money and support the Southgate Anderson High School Cheer team to purchase uniforms, camps, and anything else they might need for during the cheer season.			
11. Name of Organization's Principal Officer Tammy Morris		12. Principal Officer's Title President	
13. Principal Officer Mailing Address 13144 Poplar St.			
City Southgate	State MI	ZIP Code 48195	County Wayne1
14. Email Address TitansCheerBoosterClub@yahoo.com		15. Telephone Number	16. Fax Number
17. Name of Authorized Contact Person ☒ Same as Principal Officer		18. Authorized contact person's position or role with organization	
19. Contact Person Mailing Address			
City	State	ZIP Code	County
20. Email Address		21. Telephone Number	22. Fax Number
The undersigned hereby certifies that the representations, information, and data presented are true, accurate, and complete to the best of the undersigned's knowledge. The undersigned understands that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.			
Principal Officer Signature <i>Tammy Morris</i>		Date 6.10.25	
Authorized Contact Signature <i>Tammy Morris</i>		Date 6.10.25	

PLEASE READ CAREFULLY

Please mail this completed form and the required qualification documentation to Michigan Gaming Control Board, Millionaire Party Licensing, 3062 W. Grand Blvd, Suite L-700, Detroit, MI 48202-6062 – or email to: Millionaireparty@michigan.gov **page 16**

If you would like to qualify for a raffle, bingo, or charity game ticket license, please visit the Charitable Gaming Division website

LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

The following documentation shall be submitted as part of the qualification process:

Local Civic Organizations can qualify for licensing and shall submit the following information in the name of the organization prior to being approved to conduct a millionaire party event.

1. A detailed purpose letter on organization letterhead, signed and dated by the Principal Officer, indicating the main source(s) of funds received, the main use(s) of funds expended, and the specific purpose of the organization
2. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria
3. A complete copy of the organization's articles of incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated
4. A provision in the bylaws, constitution, charter, or articles of incorporation that states should the organization dissolve, all assets, real property, and personal property will revert:
 - A. If exempt under 501(c)3, to another 501(c)3 organization or
 - B. To the local body of government that granted the resolution
5. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c). (If the organization is not exempt under 501(c), submit a copy of one bank statement per year for the previous five years)
6. A copy of a resolution passed by the local body of government in which the organization conducts its principal activities stating the organization is a recognized nonprofit organization in the community (form attached)
7. A copy of the organization's annual financial statements including income statement and balance sheet information for the previous three years
8. A copy of the organization's annual tax returns for the previous three years (e.g. 990, 990-EZ, or 990-N e-Postcard)
9. A copy of the organization's bank statements for the previous twelve months
10. A copy of the organization's check register for the previous twelve months
11. A copy of the organization's credit card and procurement card statements for the previous twelve months

The organization may be required to provide additional information after the initial documents have been reviewed. If you have any questions or need further assistance, please call (313) 456-4940.

Act 382 of the Public Acts of 1972, as amended, defines a local civic organization as an organization "that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the local governmental subdivision that granted the



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
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Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103a(i)(II))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE

PHONE NUMBER